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UNITED STATES DEPARTMENT OF AGRICULTURE  
Food Distribution Administration  
Washington, D. C.

April 3, 1943

SPECIAL COMMODITIES BRANCH MEMORANDUM NO. 4

Supplement A

To: All Divisions and Sections, Special Commodities Branch  
From: H. C. Albin, Chief, Special Commodities Branch  
Subject: Evidence of Below-Grade Commodity

All amendments to contracts which are due to the commodity being below grade shall, in each case, be supported by either a copy of the grading certificate showing the quantity not meeting specifications, or a copy of whatever other evidence has been presented to the effect that the commodity is below grade.

The certificate or other evidence shall be attached to the amendment proposal before submitting in accordance with the first memorandum of this series.

*H. C. Albin*

F-916

